



Town of Sturbridge
308 Main Street, Sturbridge, MA. 01566
Phone: (508) 347-2500 Fax: (508) 347-5886

Public Lands Advisory Committee (PLAC)

Minutes of August 26, 2010, Meeting

Member in attendance: Dale Favreau, Dick LaFranchise (Vice Chairman), Dave Barnicle (ConComm),
Randy Redetzke (Trails Comm), Don Miller (Secretary)

Members Absent: Tom Creamer (BOS), Randy Ellithorpe (Open Space Comm)

Guest Attending: Rich Paradise (Trails Comm)

1. Meeting called to order by D. LaFranchise, Vice Chairman, at 6:35 PM
2. Quorum check by D. LaFranchise
(quorum requires 4 of 7 members)
Five members present = quorum.
3. Approval of minutes of May 27, 2010, meeting
Motion to approve made and seconded.
Vote: 5 in favor (unanimous)
Approved
4. Approval of minutes of June 24, 2010, meeting
Motion to approve made and seconded
Vote: 4 in favor
1 abstention – D. Barnicle
Approved
5. Approval of minutes of July 22, 2010, meeting
Motion to approve made and seconded
Vote: 5 in favor (unanimous)
Approved

Old Business:

1. Appoint PLAC Chairman
Motion to appoint D. LaFranchise Chairman made and seconded
Vote: 4 in favor
1 abstention – D. LaFranchise
D. LaFranchise appointed PLAC Chairman
2. Appoint PLAC Vice Chairman
Motion to appoint D. Favreau Vice Chairman made and seconded
Vote: 4 in favor
1 abstention – D. Favreau
D. Favreau appointed Vice Chairman

3. PLAC membership term limits

Motion on term limits made and seconded

D. LaFranchise term expires July, 2013

D. Favreau term expires July, 2014

D. Miller term expires July, 2015

Vote: 5 in favor (unanimous)

Above term limits approved.

4. PLAC Mission Statement

A PLAC mission statement has been approved by PLAC and by the Town Administrator.

Next step is to obtain approval of the BOS.

The PLAC mission statement is on the September 13, 2010, BOS meeting agenda

>> Action Item: D. LaFranchise or his designee to attend the Sept. 13 BOS meeting

5. Forestry cutting plan

After discussion, the PLAC membership decided that the forestry cutting plan is not a PLAC responsibility

6. Letter to abutters regarding prohibition of motorized vehicles on Leadmine Mt. property.

Original plan was to send a letter to the abutters of Leadmine Mt. informing them of the prohibition of motorized vehicles on the Leadmine Mt. property. An informational letter was written and approved by PLAC, given to D. Barnicle, Conservation Commission, to send to the abutters. It was later decided that this letter should also be sent by the ConComm to residents on Shattuck Rd and Stallion Hill Rd.

As of this date, the letter has not been sent to anyone.

>> Action Item: D. Favreau to send names and addresses of residents on Shattuck Rd and Stallion Hill Rd to D. Barnicle, ConComm.

>> Action Item: D. Barnicle to work with ConComm to send letter to abutters and to residents of Shattuck Rd and Stallion Hill Rd.

7. 3 Stearns Drive

The Town Administrator requested input from PLAC on 3 Stearns Dr, which has been offered to the town by the owners. After discussion, PLAC members agreed that this parcel is of no value to the town

Motion to inform TA that this parcel is of no value to the town was made and seconded.

Vote: 5 in favor (unanimous)

>>Action item: D. LaFranchise to inform TA that PLAC's position is that 3 Stearns Dr is of no value to the town.

8. OSV Gate Access area

Per D. Barnicle, the Town Administrator is working on an agreement with OSV regarding this access area. No further action of PLAC is required.

9. PLAC's requirements for meeting room, file cabinet and storage space, mail slot in Town Hall, inclusion on Town web site

a. Mail slot/box: D. Miller placed a mail tray labeled "PLAC" in the mail room of the Town Hall.

b. Meeting room :

>> Action item: D. Miller to contact TA or his assistant to check on availability of meeting room T206 for monthly PLAC meetings

Meeting room update: As of August 27 meeting room T206 is assigned for PLAC meetings on Sept 23, Oct 28, Nov 25, and Dec 23. Key given to D. Miller, D. Miller gave key to D. LaFranchise.

c. File cabinet / storage space

D. LaFranchiuse and D. Miller discussed this briefly with the TA in early August. TA asked that we follow up in September after move to Town Hall completed.

>> Action Item: D. Miller to follow up with TA in Sept on PLAC request for a file cabinet and storage space.

d. Inclusion of PLAC on town web site

>>>Action Item: D. Miller to contact TA and request name of person PLAC should contact for assistance in getting PLAC on town web site

>>>Action Item: PLAC to decide what information to include on town web site, eg, names and titles of members, meeting schedule, mission statement, etc, etc.

10. Heins farm field cutting

Reaffirmed that no further PLAC action is required

11. Boundary marking

a. Leadmine Mt, (CRC)/OSV – scheduled for late fall /early winter.
To be done by PLAC members and other volunteers.

b. PLAC will focus on boundary markings for 127A property and other Leadmine Mt. property.

New Business:

1. Inventory and maintain a complete list of town owned lands per PLAC mission statement.

>> Action Item: D. LaFranchise and D. Favreau to continue to organizing the information they have.

>>> Action Item: D. LaFranchise, D. Favreau, D. Miller to meet in September (prior to Sept 23 PLAC meeting) to review files, discuss methodology to obtain and organize information in a useful way, ie, how to best prepare and maintain the list of lands with required information.

2. Trails Committee update

R. Redetzke gave an update on the many projects and activities of the Trails Committee.

3. Telephone poles

>> Action Item: D. Favreau to contact telephone company and inquire about possibility of obtaining used telephone poles for use on town lands.
Inform D. Barnicle and R. Redetzke of telephone company answer.

4. Next meeting: Thursday, Sept 23, 2010, 6:30 pm, room T206 in Town Hall.

Meeting adjourned at: 8:50 PM

List of Documents used at this meeting:

1. Meeting Minutes (draft) from May 27, 2010, June 24, 2010, July 22, 2010
2. PLAC mission statement
3. Aug 26, 2010, PLAC meeting agenda
4. PLAC meeting attendance record

D. Miller, PLAC Secretary